

Merchantville, NJ

January 6, 2014

The Annual Reorganization Meeting of Borough Council was held at 7:30 PM, January 6, 2014. Mayor Frank M. North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan, Sperrazza and Perno
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present

SWEARING IN:

Assemblywoman Pamela Lampitt administered the oath of office to Anthony Perno. Freeholder Carmen Rodriguez administered the oath of office to Steve Volkert. Former Mayor Patrick Brennan administered the oath of office to Edward Brennan as Council President.

ROLL CALL:

Council Present: Fields, Volkert, Grasso, Brennan, Sperrazza and Perno
Borough Clerk Brouse, CFO Moules and Solicitor Higgins were present.

COUNCIL PRESIDENT:

On a motion of Mr. Perno and second of Mr. Grasso, Council nominated Edward Brennan as Council President. There being no other nominations, Mr. Brennan was elected by a unanimous roll call vote.

Remarks by newly elected official-Mr. Volkert-Thank you Mayor, Mrs. Brouse, Mrs. Moules and Mr. Higgins for time on Council and help during Mayor away.

Mr. Perno-Family could not be here. Thanks to family and Higgins family for support. Mayor, Brennan's and Council, look forward to guidance.

Mr. Brennan- Thanks for having confidence in me, 2014 is going to be a great year.

Remarks by Mayor- Experience especially this year. Some good and some not. Multi use path, Senior center for voting, Police rec, see list of accomplishments. 2 cents did not go through, disappointed. Sewer lining project, thank council, office, staff, police, courts

COUNCIL ASSIGNMENTS:

On the motion of Mr. Brennan, second of Mr. Volkert and a unanimous roll call vote, the following Mayoral Council assignments for 2014 were confirmed:

2014 COUNCIL ASSIGNMENTS

COMMITTEE FOR WAYS AND MEANS

ANTHONY J. PERNO, CHAIRMAN

DEPARTMENT OF ACCOUNTS & AUDITING

ANTHONY PERNO, DIRECTOR

DEPARTMENT OF FINANCE

EDWARD BRENNAN, DIRECTOR

DEPARTMENT OF RECORDS & LICENSES

DANIEL SPERRAZZA, DIRECTOR

COMMITTEE FOR PUBLIC WORKS & SERVICE**STEVEN VOLKERT, CHAIRMAN**

DEPARTMENT OF PROPERTY

ANTHONY J. PERNO, DIRECTOR

DEPARTMENT OF HIGHWAYS

STEVEN VOLKERT, DIRECTOR

DEPARTMENT OF SEWER UTILITY

STEVEN VOLKERT, DIRECTOR

DEPARTMENT OF PARKS & RECREATION

PATRICIA A. FIELDS, DIRECTOR

DEPARTMENT OF LIGHTING

DANIEL SPERRAZZA, DIRECTOR

COMMITTEE FOR PUBLIC SAFETY**EDWARD BRENNAN, CHAIRMAN**

DEPARTMENT OF POLICE

EDWARD BRENNAN, DIRECTOR

DEPARTMENT OF FIRE

JOHN GRASSO, DIRECTOR

PENNSAUKEN/MERCHANTVILLE EMS

PATRICIA A. FIELDS, DIRECTOR

DEPARTMENT OF HEALTH

DANIEL SPERRAZZA, DIRECTOR

DEPARTMENT OF LAND USE AND BUILDING INSPECTION

PATRICIA A. FIELDS, DIRECTOR

ANNUAL COUNCIL APPOINTMENTS OTHER 2014**COUNCIL LIAISON TO SENIOR CITIZENS****COUNCIL REPRESENTATIVE TO BUSINESS & PROF ASSN****COUNCIL REPRESENTATIVE TO EMERGENCY MANAGEMENT****COUNCIL REPRESENTATIVE TO PLANNING BOARD****COUNCIL REPRESENTATIVE TO PUBLIC EVENTS COMMITTEE****COUNCIL REPRESENTATIVE TO SHADE TREE COMMISSION****COUNCIL REPRESENTATIVE TO RECREATION COMMISSION****CHAIRPERSON, RECYCLING AND SOLID WASTE COMMITTEE****RECYCLING AND SOLID WASTE COMMITTEE****PERSONNEL POLICIES AND PROCEDURES****LIAISON TO PENNSAUKEN SEWERAGE AUTHORITY****CDBG PROGRAM****CDBG PROGRAM ALTERNATE****WINTERIZATION AND REHABILITATION****INSURANCE COMMITTEE – FUND COMMISSIONER****INSURANCE COMMITTEE****ECONOMIC REDEVELOPMENT COMMITTEE****ECONOMIC REDEVELOPMENT COMMITTEE****BOARD OF EDUCATION INTERFACE COMMITTEE****CHAIRPERSON, COMMUNICATIONS AND NEWSLETTER****COMMUNICATIONS AND NEWSLETTER****LIAISON TO MERCH, - PENNS. WATER COMMISSION****COUNCIL LIAISON TO HISTORIC PRESERVATION COMMISSION****ENERGY MANAGEMENT****VOLKERT****BRENNAN****FIELDS****VOLKERT****GRASSO****PERNO****FIELDS****VOLKERT****GRASSO****FIELDS****VOLKERT****PERNO****SPERRAZZA****GRASSO****BRENNAN****SPERRAZZA****NORTH****PERNO****PERNO****FIELDS****SPERRAZZA****NORTH****FIELDS****VOLKERT****SPERRAZZA**

2014 ANNUAL APPOINTMENTS

Manager Public Works	Roy Adair
Fire Official	Kevin Patti
Fire Inspector	Kevin Patti
Additional fire inspectors	Adam Stulemmer
	Anthony Adair
	Jonathon Perno
	Roy Adair
	William Watson
Code Enforcement Official	Fredrick J.F. Koehler
Deputy Code Enforcement Official	Roy Adair
Deputy Code Enforcement Official	William Watson
Zoning Officer	Chris Mecca
Construction Official	Denise Moules
Chief Financial Officer	
• Interlocal Agreement with Barrington	
Tax Collector	Kristy Emmett
• Interlocal Agreement with Barrington	
Safety Coordinator	Fredrick J.F. Koehler
Right to Know Officer	Fredrick J.F. Koehler
Relocation Director	Fredrick J.F. Koehler
Office of Emergency Management Coordinator	PATRICA FIELDS
Police and Fire Surgeon	Dr. Adam Gillis
Physician	Dr. Adam Gillis
Violations Clerk	Maureen Finnegan
	Rosemary Kelly
Prosecutor	Alicia Hoffmeyer
Chief Municipal Public Defender	Derek A. DeCosmo
Public Defender	<u>Richard D. Madden</u>
Public Defender (Spanish)	Charles W. Wigginton
Spanish Interpreter	Rosa Maria Mendizabal
Court Sound Recorder	Elena Benedetti
Animal Control Officer	TBD
Board of Appeals	William Watson
	Patricia A. Fields
	Frank M. North
	Henry Kabel
	Denise Brouse
	Janice Engelke-Moore
Neighborhood Resolution	William Walker
Property Maintenance Code	Chis Mecca
Registrar of Vital Statistic's	Denise Brouse
Deputy Registrar	Joanne Lewis
Sanitary Sewer Inspector	Bradford C. Stokes
Senior Citizen Coordinator	Fredrick J.F. Koehler

BOARD AND COMMISSIONS:

On the motion of Mr. Brennan, second of Mr. Volkert and a unanimous roll call vote, the following Board and Commission appointments were confirmed:

BRENNAN

Committee for Public Safety, Chairman
 Council Representative to Police Board
 Department of Police, Director
 Department of Finance, Director
 Council Rep Business & Professional Assoc
 Insurance Committee – Fund Commissioner
 Classic Towns Representative

GRASSO

Department of Fire, Director
 Council Representative to Public Events
 Department of Municipal Court, Director
 Personnel Policies & Procedures, Committee
 Council Rep to Police Board
 Recycling and Solid Waste Committee
 Winterization & Rehabilitation

FIELDS

Depart of Land Use & Build Inspection Director
 Council Rep to Emergency Management
 Department of Parks & Rec, Director
 Personnel Policies & Procedures, Chairperson
 Liaison to Pennsauken Emergency Rescue
 Liaison to Historic Preservation Committee
 Communication, Newsletter, Website Committee

PERNO

Committee for Ways & Means, Chairman
 Department of Accounts & Auditing, Director
 CDBG Program, Representative
 Department of Property, Director
 Economic Redevelopment Committee
 Council Rep to Shade Tree Commission
 Liaison Board of Education

SPERRAZZA

Insurance Committee
 Department of Health, Director
 Department of Records & Licenses, Director
 Department of Lighting, Director
 Communication, Newsletter, Website Committee
 Public Events, Committee
 CDBG Program, Alternate
 Energy Management Committee

VOLKERT

Committee Public Works & Service, Chairman
Department of Sewer Utility, Director
Department of Highways,
Council Rep to Planning/Zoning Board
Director Recycling and Solid Waste Chairperson
Liaison to Pennsauken Sewerage Authority
Council Liaison to Senior Citizens
Energy Management, Chairperson

ANNUAL RESOLUTIONS:

On the motion of Mr. Perno and Mr. Sperrazza and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R14-01 to R14-19:

R14-01**RESOLUTION ADOPTING BY-LAWS OF COUNCIL**

BE IT RESOLVED that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

R14-02

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN,
 STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR
 2014 AND LISTING COUNCIL MEETINGS FOR 2014**

BE IT RESOLVED that the 2015 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Monday, January 5, 2015

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Merchantville Borough Council for 2014 to be held at:

**Merchantville Borough Hall
 1 West Maple Avenue, Merchantville, New Jersey
 08109**

Monday, January 6 2014	◇	Monday, July 7 2014	◇
Monday, January 13 2014	*	Monday, July 14 2014	&#
Monday, January 20 2014	◇	Monday, July 21 2014	◇
Monday, January 27 2014	&	Monday, July 28 2014	◇
Monday, February 3 2014	◇	Monday, August 4 2014	◇
Monday, February 10 2014	*	Monday, August 11 2014	&#
Monday, February 17 2014	◇	Monday, August 18 2014	◇
Monday, February 24 2014	&	Monday, August 25 2014	◇
Monday, March 3 2014	◇	Monday, September 1 2014	◇
Monday, March 10 2014	*	Monday, September 8 2014	*
Monday, March 17 2014	◇	Monday, September 15 2014	◇
Monday, March 24 2014	&	Monday, September 22 2014	&
Monday, April 7 2014	◇	Monday, October 6 2014	◇

Monday,	April	14	2014	*	Monday,	October	13	2014	◇
Monday,	April	21	2014	◇	Monday,	October	20	2014	*
Monday,	April	28	2014	&	Monday,	October	27	2014	&
Monday,	May	5	2014	◇	Monday,	November	3	2014	◇
Monday,	May	12	2014	*	Monday,	November	10	2014	*
Monday,	May	19	2014	&	Monday,	November	17	2014	◇
Monday,	May	26	2014	◇	Monday,	November	24	2014	&
Monday,	June	2	2014	◇	Monday,	December	1	2014	◇
Monday,	June	9	2014	&#	Monday,	December	8	2014	*
Monday,	June	16	2014	◇	Monday,	December	15	2014	◇
Monday,	June	23	2014	◇	Monday,	December	22	2014	&
					Monday,	January	5	2015	**

- * Regular meeting 7:30 PM
- & Caucus meeting 7:30 PM
- ◇ Advertised but not scheduled meetings
- &# Caucus and Regular meeting 6:30 PM
- ** 2015 Reorganization Meeting

R14-03

RESOLUTION DESIGNATING DEPOSITORIES

RESOLVED that the following lending institutions be and are hereby designated as depositories of Borough funds:

1st Colonial Community Bank, Collingswood, NJ
 New Jersey Cash Management Fund
 TD Bank NA, Cherry Hill, NJ

R14-04

RESOLUTION DESIGNATING NEWSPAPERS

RESOLVED that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

BE IT FURTHER RESOLVED that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

R14-05

A RESOLUTION APPOINTING AN INSURANCE AGENT FOR THE BOROUGH OF MERCHANTVILLE AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS

WHEREAS, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

WHEREAS, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service without competitive bids; and

WHEREAS, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage without formal competitive bids as an "Extraordinary Unspecifiable Service"; and

WHEREAS, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that

SO NJ Reg Emp Benefits Fund

Conner and Strong and Buckelew Insurance Services

Camden County Municipal Joint Insurance Fund

Municipal Insurance Fund

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

R14-06

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND ASSESSMENTS

WHEREAS, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

WHEREAS, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

R14-07

RESOLUTION ESTABLISHING PETTY CASH FUNDS

BE IT RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Police Health Insurance reimbursements with a draft written upon the current fund account in the amount of Three Hundred Dollars (\$300.00) and that Wayne K. Bauer be named custodian of said fund, and that he make a periodic report of the expenditures of such fund to Borough Council.

R14-08

RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN

COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Merchantville that Anthony Perno is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

FURTHER, Daniel Sperrazza is hereby appointed to serve as the Alternate Member,

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

R14-09

RESOLUTION MODEL CASH MANAGEMENT PLAN

BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2014, the following shall serve as the Cash Management Plan of the Borough of Merchantville.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds.

The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)
 3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
 4. New Jersey State Cash Management Fund.
 5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2013:

1st Colonial Community Bank, Collingswood, New Jersey

TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit A.

R14-10

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

WHEREAS, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer
- (3) Municipal Planner
- (4) Borough Solicitor

- (5) Bond Counsel
- (6) Payroll Department
- (7) Title
- (8) Environmental Engineer
- (9) Special Counsel

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

WHEREAS, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville, as follows:

(1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

- A. **ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
- B. **REMINGTON & VERNICK Engineers**, Borough Engineer;
- C. **RAGAN DESIGN GROUP**, Municipal Planner;
- D. **TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
- E. **PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay
- F. **CHRISTI L. CHIARULLI** of USA Payroll
- G. **CYNTHIA CARLAMERE**, Presidential Title Agency
- H. **CHRISTOPHER J. NOLL, P.E.** of Environmental Resolutions;
- I. **JAMES MALEY**, Maley and Associates

(2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

R14-11

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY APPOINTING PRINCIPAL PUBLIC WORKS MANAGER

WHEREAS, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

WHEREAS, Bradford C. Stokes, 253 East Knight Street, Collingswood, NJ, holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Bradford C. Stokes be appointed for a term expiring December 31, 2014 as Principal Public Works Manager for the Borough of Merchantville.

R14-12

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2014.

R14-13
RESOLUTION APPOINTING MUNICIPAL COURT
ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR OF THE
BOROUGH OF MERCHANTVILLE MUNICIPAL COURT

WHEREAS, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

BE IT FURTHER RESOLVED, that Rosemary S. Kelly be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

R14-14
RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH WARRANTS

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Recreation Commission Account 0123000291 (2 signatures)
2. Dog Account 0123000317 (2 signatures)
3. Medical Account (0223000423)
4. Salary Account 0123000283 (1 signature)
5. General Capital Fund 0123000325 (2 signatures)
6. Trust Account, Other Funds 0123000366 (2 signatures)
7. Merchantville Sewer Utility 0123000333 (2 signatures)
8. Merchantville Sewer Capital 0123001497 (2 signatures)
9. Borough of Merchantville (Current) 0123000275 (2 signatures)

NOW, THEREFORE, BE IT RESOLVED that effective January 2, 2013, the following officers be used to implement the prior Resolutions:

Mayor:	Frank M. North
President of Council:	Edward Brennan
Chief Financial Officer:	Denise Moules
Director of Accounts and Auditing	Anthony Perno

R14-15
RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT

WHEREAS, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)
0123000655 (1 signature)

NOW, THEREFORE, BE IT RESOLVED that effective January 6, 2014, the following individuals be used to implement the prior Resolutions:

Court Administrator:	Maureen F. Finnegan
Deputy Court Administrator:	Rosemary S. Kelly

R14-16
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN AND STATE OF NEW JERSEY FOR THE ANNUAL

**APPOINTMENT OF DENISE BROUSE AS THE REGISTRAR OF VITAL
STATISTICS OF THE BOROUGH OF MERCHANTVILLE**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

WHEREAS, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2014 and concluding on December 31, 2014.

R14-17

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN AND STATE OF NEW JERSEY APPOINTING JOANNE
LEWIS AS THE DEPUTY REGISTRAR OF VITAL STATISTICS OF
THE BOROUGH OF MERCHANTVILLE**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and

WHEREAS, the Municipal Clerk can appoint a Deputy Registrar and it is the desire of the Municipal Clerk at this time to appoint a Deputy Registrar;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville that Joanne Lewis be and is hereby appointed to the position of Deputy Registrar of Vital Statistics for an annual term commencing January 1, 2014 and concluding on December 31, 2014.

R14-18

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY
OF CAMDEN AND STATE OF NEW JERSEY, APPOINTMENT OF
DENISE L. BROUSE AS MUNICIPAL CLERK OF THE BOROUGH OF
MERCHANTVILLE FOR A THREE (3) YEAR TERM**

WHEREAS, N.J.S. 40A:9-133 states that in every municipality there shall be a municipal clerk appointed by the governing body of the municipality for the term of three (3) years; and

WHEREAS, Mayor North has recommended the appointment of DENISE L. BROUSE to the position of Municipal Clerk for a term of three (3) years to expire on December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, that the appointment of DENISE L. BROUSE as Municipal Clerk for the Borough of Merchantville for a term to expire December 31, 2017, is hereby approved.

R14-19

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW
JERSEY ADOPTING 2014 TEMPORARY BUDGET**

WHEREAS, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2014 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of January 2014; and

WHEREAS, 26.25% of the total appropriations of the 2013 Budget is the sum of \$1,124,429.11 excluding Debt Service; and

WHEREAS, 26.25% of the total appropriations of the 2013 Sewer Utility Budget is the sum of \$79,665.86 excluding Debt Service;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made

and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES: \$1,124,429.11

ADD: DEBT SERVICE \$376,458.00

TOTAL 2014 TEMPORARY BUDGET **\$1,500,887.11**

SEWER UTILITY FUND: OPERATING \$ 79,665.86

ADD: BOND PRINCIPAL AND INTEREST \$166,550.00
TOTAL 2014 SEWER UTILITY TEMPORARY BUDGET **\$ 246,215.86**

BOROUGH HOLIDAY SCHEDULE: On the motion of _____ second of Mr. _____ and a unanimous roll call vote, the following Borough Holiday Schedule was approved:

Borough of Merchantville 2014 Holiday Schedule

Wednesday	January	1	NEW YEAR'S DAY
Monday	January	20	DR. MARTIN LUTHER KING
Monday	February	17	PRESIDENTS' DAY
Monday	May	26	MEMORIAL DAY
Friday	July	4	INDEPENDENCE DAY
Monday	September	1	LABOR DAY
Monday	October	13	COLUMBUS DAY
Tuesday	November	11	VETERANS' DAY
Thursday	November	27	THANKSGIVING DAY
Friday	November	28	THANKSGIVING HOLIDAY
Wednesday	December	24	CHRISTMAS EVE
Thursday	December	25	CHRISTMAS DAY

**In addition, two(2) personal days
may be selected by each employee**

Remarks by Audience-none

ADJOURNMENT: On the motion of Mr. Perno and second of Mr. Grasso, the meeting was adjourned at 8:10 PM.

DENISE L. BROUSE
BOROUGH CLERK